# How To: Reset Your Password

# How to: **Reset your password when** you are logged in to your account

#### Step 1:

From your Dashboard Select Account Information to be routed to the Preferences page.

				English       ✓         You are logged in.       My Account   Log Off         Account No.       Select by Account No. ✓			
Dashboard							
Account Summary	Reservation	V	Financial Summary	Snapshot			
Name: Admin Use Only Extraordinar Address: 3 desert willow dr Country: UNITED STATES Email: Brad.Harris@diamondresorts.com	Next Reservation(s): 13-Oct-2019/ Montreal	>> more	Annual Fee: Balance Due: C\$0.00 \$0.00 Last Payment: \$0.00	Member No.: 71-337217518 01-JAN-2019 - 31-DEC-2019 Points: 2193 01-JAN-2020 - 31-DEC-2020 Points: 590 01-JAN-2021 - 31-DEC-2021 Points: 720 Since: 28-Jan-1999 Type: Extraordinary Escapes 2.0 Level: Signature			
ACCOUNT INFORMATION	CREATE RESERVATION		MAKE PAYMENT				

### Step 2:

Once you arrive to the **Preferences** page select **username/password**, enter your username and choose a new password following the secure password criteria. Men

Click on Save Password. You will immediately be redirected to your website dashboard to manage your account and begin making your vacation reservations!

ber Area Preference	es		Contact Us
My Account the Payment erences the Points thase Additional Embarc ts arc Together Exchange	PREFERENCES This area contains the curre sure the information is accur your personal information of the links below. Overview Username Passwo Account Information	ent information Diamond Resorts has about y prate. Diamond Resorts wants to provide you correct and updated will help us achieve thi contact Information Payment Methods	you and your family. It's important to make u with the best service possible and keeping s goal together. To make changes click on Security Questions Interests Accessibility
ts Usage History My Reservations ne Reservations	Customer Number Na 71-337217518 AD	i <b>me</b> Imin use onl <sup>y</sup> extraordinary escapes	Username EELOGIN <u>Change Username \Password</u>
k with Simple Search k with Flexible Search a Vacation firmed Reservations ations away Time away Time Plus change	Contact Information Address 3 desert willow dr palm desert, CA 92591	<b>E-mail</b> (Primary E-mail) Brad.Harris@diamondresor (Alternate) Marilyn.Zhao@diamondresorts. <b>Subscriptions</b> Billing Statement (E-mail) Member Offers Promotional Offers	Phone         rts.com       (Home) 9513869438         com       (Work) not provided         (Mobile) not provided       Language         English       Pets         Update Contact Information
My Benefits	Credit Cards		Security Questions

# How to: Reset your password when you have forgotten it

## Step 1: Log In

Begin by typing member.embarcresorts.com in your web browser and the Sign In page will load.

You will see the standard Login boxes -To the right of these boxes you will see Member Login Support and underneath this click on Forgot Password?.

MBARC			
SIGN IN I Please enter your User	ame and Password.		
Username Password	LOGIN	Member Login Support Register Here Eorgot Username? Eorgot Password? Need help registering an account? Have trouble logging in? <u>Click Here</u>	

### Step 2: Enter Email

Enter your username and email. Submit and you will soon receive an email to your email address on file.

For added security, the reset password link will only be valid for 24 hours.

EMBARC							
<ul> <li>RESET YOUR PASSWORD</li> <li>Please enter your username and your respective e-mail address below - these must match our records. A reset password link will be sent by e-mail to the e-mail address(es) we have on file.</li> </ul>							
Username E-mail SUBMIT	Member Login Support Need help registering an account? Have trouble logging in? <u>Click Here</u> <u>Privacy Promise</u>						

#### Step 3: Check Email

You will receive a Password Reset link from <u>DoNotReply@DiamondResorts.com</u> that looks like the displayed asking you to reset your password.

Select the link <u>Click here to reset your</u> <u>password</u> to be re-directed to your website.

Password Reset 2. View Accounts | Privacy Promise | Contact Us To securely reset your password and sign into your account, click the link below and follow the instructions. Click here to reset your password Note: For security purposes, this link is only valid for 24 hour(s) This is a confirmation message on activity to your account on EmbarcResorts.com No action is necessary unless the activity occurred without your knowledge. Please call 1 800 767 2166 to report any unauthorized access or changes. We value your business and are committed to keeping your account and personal information safe. Thank you, EmbarcResorts.com

#### Step 4: Reset Password

Once you arrive to the reset page, enter your username and choose a new password following the secure password criteria.

Click on Save Password, you will immediately be re-directed to your website dashboard to manage your account and begin making your vacation reservations!

